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NASA Procedural Requirements

COMPLIANCE IS MANDATORY

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Request Notification of Change (NASA Only)

Subject: Ethics Program Management

Responsible Office: Office of the General Counsel

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CHAPTER 6: Standing Ethics Committee

6.1 Purpose and Duration

The purpose of the Ethics Committee is to establish policy, oversee training, identify best practices, and address areas of concern throughout the Agency. It is to be maintained permanently as a Standing Ethics Committee.

6.2 Structure

The Committee is to be chaired by the Alternate DAEO and will consist of each Deputy Ethics Official or designee.

6.3 Meetings

The Committee is to meet at least quarterly by teleconference or videoteleconference, and at least annually in person. The chair may call additional meetings as needed.

6.4 Relationship to DAEO

The Committee will provide recommendations on issues that are referred to it by the DAEO, recommend policy initiatives to the DAEO, and provide reports on program status to the DAEO.

6.5 Functions

The Committee will provide recommendations with respect to all program areas. The Committee will also be responsible for coordination of training and audits, as discussed more fully below.

6.6 Recommendations

Recommendations of the Committee will be adopted by consensus. If consensus cannot be reached on any issue, the matter will be referred to the DAEO for resolution.

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